Request for Reconsideration (RfR)
2027 property tax year

mpac Municipal Property Assessment Corporation™

Section 1: About your property

Roll number (see page one of your Property Assessment Notice)

Property address

Municipality

Date (dd/mm/yyyy)

Mailing address
(if different than the property address)

Owner 1 (last name, first name)

Owner 2 (last name, first name)

Company name (if applicable)

Position/title (if applicable)

Home phone number

Alternate phone number

Email address

What is your property's assessed value as of January 1, 2016, as shown on page one of your Property Assessment Notice or Amended Property Assessment Notice?

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Section 2: Your reasons for requesting a review

Please tell us why you would like us to reconsider your property's assessed value and/or classification. You must include the basis for your request and all relevant facts. Take as much space as you need or use a second sheet of paper if you are not filling this form online.

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Section 3: Your supporting documentation

Are you including documents or photographs with your RfR to support your request? If yes, please check all that apply.

- ☐ Sale information for this property and other similar properties
- ☐ Assessed value of similar properties
- ☐ Photos of this property/other similar properties
- ☐ Other documentation such as municipal zoning record

Section 4: Acknowledgement

The deadline to file an RfR is printed on your Notice. We will carefully review your information along with the information we have on file for your property. You will receive a letter with the results of our review once it is complete.

By submitting this RfR to MPAC, you confirm you are eligible to submit it under the *Assessment Act* (or, if applicable, that you are authorized to submit the RfR on behalf of your company), and that the contents of this RfR are true to the best of your knowledge.

The personal information that you provide is collected by MPAC under the authority of sections 10, 11, 14, 15, 16 and 16.1 of the *Assessment Act*. Pursuant to MPAC's statutory obligations, your personal information will be used primarily for property assessment purposes, but may also be used for municipal and school board planning purposes, preparation of the Preliminary List of Electors which is used by municipalities and school boards to create the final Voters' Lists used for election purposes lists and population reports. In addition, MPAC may use your information to obtain feedback, conduct surveys and enhance program delivery.

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Section 5: Representative information

If you would like someone else to act for you while we review your RfR, please complete this section and provide a Letter of Authorization for that person. You may also use the Representative Authorization Form that is available on our website at mpac.ca/forms.

The *Law Society Act* specifies who can act as a representative for a property owner. Persons approved by the Law Society of Ontario to practice law or provide legal services in Ontario do not require Letters of Authorization.

Name of representative (last name, first name)

LSO licence number

Phone Number

Appealing to the Assessment Review Board (ARB)

You may also file an appeal of MPAC's assessment with the ARB. The ARB is an independent tribunal (decision-making body) of the Ontario Ministry of the Attorney General.

Please note that if your property, or a portion of it, is classified as residential, farm or managed forests, you must first file an RfR with MPAC, and MPAC must make a decision, before you are eligible to appeal to the ARB. Your property's classification is shown on your Notice.

You have 90 days from the date that we issue the results of your RfR to submit an appeal to the ARB. The deadline for submitting an appeal to the ARB will be in the letter that MPAC sends you with the results of the RfR review. The ARB has its own appeal process. For more information, please visit tribunalsontario.ca/arb/.

Contact us

If you have questions regarding this collection, please contact a Customer Service Representative at 1 866 296-6722 or by mail to MPAC, 1340 Pickering Parkway, Suite 101, Pickering ON L1V 0C4.

If you have any accessibility needs, please let us know how we can best accommodate you.